

FEBRUARY 13, 2014

The Freedom Area School Board held their Regular Board Meeting on February 13, 2014, in the Middle School Library. President Barbara Heyman called the Business Meeting to order at 7:55 pm, EST, following an executive session.

Board Members Present:

Lorraine Rocco
Alan Colorito
Dawn Greene
Barbara Heyman
Lori Pail
Jennifer Sayre
Dennis Sharpless

Board Members Absent:

Harry Gilarno
Mary Ann Petcovic

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Misty Slavic, Director of Curriculum & Instruction
Timothy Dadich, Principal, High School
Darlene Corris, Middle School Principal (Arrived 8:40 pm)
Richard Edder, Elementary Principal
John Rosa, Faculty and AD

Solicitor:

Matt Hoffman, Esq.

Guests: **Public sign-in sheet is attached to the minutes in the minute book.**

COMMUNICATIONS:

Invitation:

- Freedom Boys' Varsity Basketball Banquet, Sunday, March 16, 5:00 P.M., Ba'Runi's-Baden (Awareness)

Other:

- Middle School Play "Who Killed Mother Goose", Wednesday, February 26, Middle School Auditorium, 6:30 P.M.
- March 2014 School Board Meetings to be Held on March 6 and March 13

Use of School Facilities Schedule (According to Policy) (Enclosure)

PUBLIC/COMMUNITY RELATIONS:

Carol-Lynn, DuBovi, New Sewickley Township, requested information on the Lead to Learn program the District is implementing. Dr. Fuller, Superintendent, said there will be a presentation this evening from the two individuals who will lead the program beginning February 14th.

Lauren DuBovi, New Sewickley Township, thanked the Board for the monetary gift given to the DECA Club to assist with State competition. She said that due to her DECA club participation, she is encouraged to go into a business career, possibly marketing.

NOTE: The Board agreed to provide support up to \$1,000 for state level and \$3,000 for national level events, plus the cost of sponsor, airfare, food, and registration for the event. The sponsor would have all travel, food, and registration costs paid, plus \$1,000/\$3,000 toward the cost of lodging.

MINUTES:

Motion by Sharpless, seconded by Sayre, to approve the following minutes:

Agenda Board Meeting	January 9, 2014
Regular Board Meeting	January 16, 2014

Roll Call Yea Votes – Colorito, Greene, Heyman, Sharpless, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications – Item C.)
- B. Budget Transfers (Finance – Item G.)
- C. Information Relating to Pennsylvania School District Liquid Asset Fund (PSDLAF) Investment Management of Bond Proceeds (Finance – Item H.)
- D. Bond Summary prepared by Janney Montgomery Scott LLC (Finance–Item I.)
- E. Draft 2014-2015 School Calendar for tentative adoption and staff input (Education – Item C.)
- F. Free-Reduced Lunch Report as of February 3, 2014 – District at 43.81%
- G. In-Out Migration Report as of January 2014 – District at 1,470 (-10 from December 2013; -21 from Third Day Enrollment)
- H. Cyber/Charter School Enrollment as of February 7, 2014 – Current projected annual cost for 2013-2014 School Year \$630,727.83; 39 Cyber/Charter Students, 30 Brick and Mortar Students – Total No. of Students - 69
- I. BVIU School Board Notes for January 22, 2014 Meeting

SUPERINTENDENT’S REPORT:

Superintendent Fuller reported on the following:

- A request was made to PDE for a Section 2523 Exception for Big Knob Elementary for Monday, January 6, due to no power, water or sewage in the building; Request granted and the District does not need to make up the day
- The Board selected alternate dates for April 10 and May 8 School Board Meetings to be April 8 and May 6
- School Board Pictures are to be taken on March 6
- District Comprehensive Plan – Dated July 1, 2014 thru June 30, 2017 has been completed and submitted to the Board for review and approval at a March Board meeting. Dr. Fuller highlighted various components of the Plan and acknowledged those involved in its development. **Copy of Board Highlights are attached to the minutes in the minute book.**

Dr. Fuller, Superintendent, introduced Toni Hollingsworth, President & CEO, and Lisa Piazzola, Instructional Coach, Lead to Learn, LLC. Hollingsworth provided an overview of their backgrounds and said they are Instructional Coaches supporting districts and schools in promoting instructional practice based on brain research. Support includes job-embedded coaching and professional training in creating Metacognitive School Environments that promote high-level thinking and learning in students. Focus is on helping schools and districts build capacity within and increase student achievement that is sustainable using a collaborative model. Expected outcomes will be the ability to ask critical questions, how to increase student engagement to 100%, and increased rigor in the classroom. The program will begin February 14 in the District.

FINANCE:

Motion to approve the following finance items was made by Sharpless, seconded by Pail, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:6 are attached to the minutes in the minute book)**

CA:1 Bills in the amount of \$632,368.32 (Second Check Run for January 2014)

CA:2 Bills in the amount of \$532,174.09 (First Check Run for February 2014)

CA:3 Capital Improvement Check Run for January 2014 - \$1,175

CA:4 Capital Improvement First Check Run for February 2014 - \$184,943.07 + \$82,366.00 = \$267,309.07 (Handout)

CA:5 Approve January 2014 Treasurers Report:

	<u>January 2014</u>
Money Market, Huntington Bank	\$ 789,783.64
General Fund, Huntington Bank	\$ 39,856.11
Payroll, Huntington Bank	\$ 1,184.94
PA Treasury Invest	\$ 4,166,685.77
Premier Savings – Huntington	\$ 1,489,050.87

PSDLAF – Regular Account	\$	3,090.62
PSDLAF Max - General Fund	\$	1,308,071.42
PSDLAF/ESB Bank CD - General Fund	\$	2,476,250.43
PA Treasury-Invest Capital Projects	\$	212,909.38
PSDLAF CD - Capital Projects	\$	735,000.00
PSDLAF Max – Capital Projects	\$	3,784,980.24
Huntington – Capital Improvement	\$	46,151.32
Student Activity Account	\$	58,547.15
Huntington – Bodkin Scholarship	\$	246,500.78

CA:6 January 2014 Food Service/Cafeteria Report

CA:7 Budget Transfers

CA:8 Pennsylvania School District Liquid Asset Fund (PSDLAF) as Depository of Bond Proceeds in the Capital Projects Fund (Enclosure)

CA:9 Review Bond Summary prepared by Janney Montgomery Scott LLC (Enclosures)

CA:10 Petition for Confirmation of Distribution of Monies Collected by the Beaver County Tax Claim Bureau from the Repository for unsold Properties

CA:11 Proposal from Hosack, Specht, Muetzel & Wood LLP for Auditing Services for the Years Ending (Signature Required):

- June 30, 2015 - \$16,500 (No Increase from June 30, 2014)
- June 30, 2016 - \$16,800
- June 30, 2017 - \$17,200

Roll Call Yea Votes – Colorito, Greene, Heyman, Sharpless, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

Note in Minutes:

- Finance Committee Meeting scheduled for Thursday, February 20, 7:00 P.M., Middle School Library, to review 2014-2015 Budget Development

EDUCATION:

Motion to approve the following Education items was made by Pail, seconded by Rocco, and was unanimously approved through consent agenda according to Act 48:

CA:1 PROFESSIONAL DEVELOPMENT:

1. Special Education:

- a. Renae Bogdan, Elementary Speech-Language Teacher, Integrating Mobile Technology Tools into Evidence-Based Practices for Speech-Language Pathologists, February 26, BVIU, Cost Mileage
- b. Danielle Barr, High School Learning Support Teacher, Best iPad Apps to Enhance Content Instruction, March 24, Four Points by Sheraton-Airport, Cost \$229 Registration Fee Plus Substitute
- c. Freedom Area School District contribution of \$100 to help defray cost of Beaver County Transition Fair for students and parents; Fair scheduled for Friday, April 11, at Community College of Beaver County
- d. Transition Meetings for Incoming Kindergarten Students:
 - February 20, Economy Elementary School, Cost Mileage:
 - i. Renae Bogdan, Elementary Speech-Language Teacher
 - ii. Amy DeChellis, Big Knob Elementary Kindergarten Teacher
 - February 21, Tiny Tots-Rochester, Cost Mileage:
 - i. Renae Bogdan, Elementary Speech-Language Teacher
 - ii. Lori Sacco, Conway Elementary Kindergarten Teacher

2. Other:

- a. School Success Following a Head Injury: The Legal Balance, February 28, BVIU, Cost \$20 Registration Fee, Substitute, Mileage:
 - i. Frank Hernandez, High School Assistant Principal
 - ii. Chris Bennett, High School Counselor
 - iii. Bonnie Adams, School Nurse
- b. Tara Little, Elementary Librarian, What's New in Children's Literature?, March 24, Wyndham Garden-Airport, Cost \$235 Registration Fee, Substitute, Mileage

- c. Trends in Computing, March 25, Robert Morris University-Moon Township, Cost \$35 Registration Fee, Substitute, Mileage:
 - i. Kristen Milanovich, High School Technology Teacher
 - ii. Beth Majors, High School Business/Technology Teacher
- d. 2014 PAFPC Annual Title I Conference, April 27-30, Champion, PA, Cost \$395 Registration Fee, Lodging, Meals, Mileage and Tolls:
 - i. Noriene Plate, Business Manager
 - ii. Misty Slavic, Director of Curriculum & Instruction

STUDENTS AND STAFF TRAVEL:

- 1. Other:
 - a. Sara Miller, K-8 Gifted Coordinator, Robo Cup Competition Kickoff, February 18, BVIU, No cost to District (Will use school van)
 - b. High School 9th Grade Instructional Staff, Post-Secondary Option Trip, March 5, Slippery Rock University, California University, CCBC and New Castle School of Trades, Cost substitute (One) plus transportation
 - c. Natalie Miles, High School Science Club Sponsor, SciTech Days, March 6, Carnegie Science Center-Pittsburgh, Cost Substitute
 - d. Hillary Frankenstein, Middle School Music Teacher, District 5 Elementary Chorus Fest, March 7, Grove City College, Cost \$144 Registration fee (Will use school van)
 - e. Keith Kovalic, High School Music Teacher, PMEA Region I Band Festival, March 12-14, Belle Vernon Area High School, Cost \$75 Registration fee, substitute, lodging, mileage
 - f. Kaylee Haggerty, High School Art Club Sponsor, The Andy Warhol Museum, Pittsburgh, February 26, Cost Substitute
- CA:2 Request from Amy Nicely, Middle School 5th Grade Teacher, for one unpaid day, February 17, 2014 (According to Policy No. 439)
- CA:3 Review Draft 2014-2015 School Calendar for tentative adoption and staff input (Enclosure)
- CA:4 Submission and Distribution of Freedom Area Educational Foundation Grants in the amount of \$500 each by:
 - Jeanine Ging, Middle School 6th Grade Teacher, for 6th Grade Enrichment Projects
 - Tami Smithmyer, Middle School Physical Education Teacher, for CPR Traveling Kit
 - Carole Hartman, High School English Teacher, for English Class Field Trip to Holocaust Museum in Washington, DC
 - Kristen Milanovich, High School Technology Teacher, for Supplies and Equipment for Freedom Fortune 500
- CA:5 Maternity Leave for Emily Mather, Elementary Literacy Coach, beginning approximately April 29 thru May 28, 2014; followed by FMLA, According to Policy, beginning May 29 thru June 6, 2014
- CA:6 Agreement with Passavant Memorial Homes for training services one day per week for one District Special Education Student, Cost \$96 Per Day (Signature required) (Administrative Report)

Roll Call Yea Votes – Colorito, Heyman, Sharpless, Greene, Sayre, Rocco, and Pail.
 Vote Motion carried – 7 Yeas

OPERATIONS:

Motion to approve the following Operations items was made by Sharpless, seconded by Rocco, and unanimously approved through consent agenda:

- CA:1 Vending Machine Agreement with Cee Vee Vending Inc.; Machines to be placed at High School and Middle School (Signatures Required)
- CA:2 Purchase of a used 2010 Toyota 3000 lb. Forklift at a Cost of \$13,844.94 (Purchase price includes forklift and materials for Charging Station) (Capital Projects Fund)
- CA:3 FMLA for Ellen Hill, High School Career Coach, effective February 7 thru Approximately February 17, 2014
- CA:4 Revised Memorandum of Understanding (MOU) with New Sewickley Township and New Sewickley Township Police Department for a School Resource Officer to serve the School District for an initial four (4) year period beginning approximately January 1,

- 2014 through December 31, 2017 (Signatures required) (Administrative report)
- CA:5 The Continuation of Participation in the Western Pennsylvania Natural Gas Consortium for the purchase of Natural Gas for up to a three-year term commencing with service after the final meter read date in August 2015; Final Basis (Transportation) price will be below current rate and will be determined from competitive quotes (Administrative Report)

Roll Call Yea Votes – Colorito, Heyman, Sharpless, Greene, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

FACILITIES MASTER PLAN:

Motion to approve the following Facilities Master Plan items was made by Rocco, seconded by Sharpless, and unanimously approved through consent agenda:

- CA:1 Deny payment to GeoMechanics, Inc. in the amount of \$7,620; brings total cost of service provided to the District to \$34,628, Adjusting prior amount approved by the Board of School Directors of “Not to Exceed \$27,870” (Capital Projects Fund)
- CA:2 Private Property Primary Right of Way Agreement with Duquesne Light Company
- CA:3 Create and seek candidates for the position of Owner’s Representative for the upcoming construction project

Roll Call Yea Votes – Colorito, Heyman, Sharpless, Greene, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

EXTRA-CURRICULAR:

Motion to approve the following Extra-Curricular items was made by Sharpless, seconded by Rocco, and were unanimously approved through consent agenda:

- CA:1 Resignation from Robert Densmore as Assistant Varsity Football Coach
- CA:2 The following Volunteer Club Sponsors:
1. Beth Majors, High School DECA Club (Clearances on File)
 2. Carole Hartman, High School Photography Club (Clearances on File)
- CA:3 The following coaches:
1. Nick Pertile, Assistant Varsity Softball Coach, Salary according to contract (Clearances on File)
 2. Cassandra Javens, Assistant Varsity Softball Coach, Salary according to contract (Clearances on File)
 3. Kayla Clear, Middle School Softball Coach, Salary according to contract (Clearances on File)
 4. Kylee Wolf, Middle School Softball Coach, Salary according to contract (Pending receipt of Act 151 Clearance)
- CA:4 Ski Trip to Seven Springs for Grades 7 thru 12 on Saturday, February 22 (No cost to District)
- CA:5 Release time, According to Policy, for John Rosa, Athletic Director, to attend Pennsylvania State Athletic Directors Association Conference, March 19-21, Hershey Lodge & Convention Center, Cost \$265 Registration Fee, Substitute, Lodging, Meals, Mileage and Tolls

Roll Call Yea Votes – Colorito, Heyman, Sharpless, Greene, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

AD Report John Rosa, Athletic Director, provided the following monthly report:

- 1) Winter Season Wrap Ups
 - Boys Basketball - won their first game of the season last night, boys played hard all year
 - Girls Basketball - Playoff Game Friday Night
 - Wrestling - Playoffs, Individuals starting Saturday
 - Swimming - 7 individuals qualified for MAC, 1 qualified for WPIALs

MS Boys Basketball - Both teams finished close to 500

JH Wrestling - JH MAC Champions

2) Off season workout report and coaching pay report will be presented next month

3) Cheerleading report - most girls want to cheer for only one sport (Football, Basketball, or Wrestling)

Proposal to have sign ups and tryouts for individual squads (see attached)

4) Proposal for Annual Athletic Pass and District Personnel presence at events (review for discussion at

March Meeting)

5) Parking and gymnasium entry issues need to be addressed prior to next winter season

POLICY:

Motion by Rocco, Seconded by Sayre, to approve the following Board Policies:

1. Policy No. 220 – Student Expression/Distribution and Posting of Materials
2. Policy No. 913 – Nonschool Organizations/Groups/Individuals

Roll Call Yea Votes – Colorito, Heyman, Sharpless, Greene, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

EXECUTIVE SESSION:

Motion by Sayre, seconded by Sharpless, for the Board to go into executive session at 9:10 pm to discuss the following matter:

- Personnel Matters

Roll Call Yea Votes – Colorito, Heyman, Sharpless, Greene, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

Motion by Sharpless, seconded by Colorito, to adjourn executive session at 9:35 pm.

Roll Call Yea Votes – Heyman, Sharpless, Colorito, Greene, Sayre, Rocco, and Pail.
Vote Motion carried – 7 Yeas

No action taken following Executive Session

Adjourn Motion by Sharpless, seconded by Rocco, to adjourn. All members voting Yea.
7 Yeas. Adjourned at 9:35 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary